

PART II	DEPARTMENT OF PERSONNEL SERVICES STATE OF HAWAII	6.664 6.665 6.667 6.668 6.669
.	Minimum Qualification Specifications for the classes:	

PUBLIC HEALTH NUTRITIONIST II, III, IV, V, VI

Education Requirement:

Public Health Nutritionist II - A bachelor's degree with a major in food and nutritional science, community nutrition, or clinical and community dietetics, from an accredited college or university in a curriculum including field work or internship which would render the graduate eligible to take the American Dietetic Association registration examination.

Public Health Nutritionist III, IV, V and VI - A master's degree from an accredited college or university with a major in public health nutrition, or in applied human nutrition with course work in public or community health (biostatistics, epidemiology, health administration and health planning), and eligibility for registration by the Commission on Dietetic Registration of the American Dietetic Association.

Experience Requirements:

Except for the substitutions provided for below, applicants must have had progressively responsible experience of the kind described below and in the quantities shown in the following table:

Class	Title	Specialized Experience (Yrs.)	Supervisory Experience (Yrs.)	Admin. Exper. (Yrs.)	Total Exper. (Yrs.)
Pub	Hlth Nutritionis II t	0	0	0	0
Pub	Hlth Nutritionis III t	0	0	0	0
Pub	Hlth Nutritionis IV t	1	0	0	1
Pub	Hlth Nutritionis V t	2	*	0	2
Pub	Hlth Nutritionis VI t	2	1	**	3

Specialized Experience: Progressively responsible professional nutrition experience in a public health program, agency, or setting which involved: (1) assessing needs, planning and evaluating nutrition services, educating the public in the promotion of positive health through good nutrition, prevention of chronic disease and rehabilitation of the sick, individually or in groups, conducting in-service education or workshops for professionals and paraprofessionals; or (2) working as a nutrition consultant to other professionally trained individuals such as, physicians, nurses, social workers and teachers.

Supervisory Experience: Experience in the supervision of lower-level Public Health Nutritionist and/or Dietitians, which involved planning work schedules, making and following up on work assignments, selecting and training new employees, and evaluating the work performance of subordinates.

*Applicants for the Public Health Nutritionist V level must show evidence of possession of supervisory aptitude. Supervisory aptitude is the demonstration of aptitude or potential for the performance of supervisory duties through successful completion of regular or special assignments which involve some supervisory responsibilities or aspects; by serving in a capacity which afford opportunities for demonstrating supervisory capabilities; by completion of training courses in supervision accompanied by application of supervisory skills in work assignments; or by favorable appraisals by a supervisor indicating the possession of supervisory potential.

Administrative Experience: Experience in the field of public health nutrition which included active participation in and major responsibility for the development, management, execution and coordination of nutrition policies, programs, projects and activities.

**Applicants for Public Health Nutritionist VI must show evidence of the possession of administrative aptitude. Administrative aptitude is the demonstration of possession of administrative capabilities or aptitudes through success in regular or special assignments or projects which involved administrative problems (e.g., in planning, organizing, promoting and directing a program providing staff training);

interest in management demonstrated by performance of work assignments in a manner which clearly indicates awareness of managerial problems and the ability to solve them; completion of educational and/or training courses in the areas of management accompanied by the application of the principles which were learned to work assignments; management's observation and evaluation of the applicant's leadership and managerial capabilities; success in trial assignments to managerial and/or administrative tasks.

Substitution in Lieu of Education:

The education requirement for Public Health Nutritionist III, IV, V, and VI will be deemed to have been met by an applicant possessing the education requirement established for Public Health Nutritionist II and one and one-half (1-1/2) years of experience as described in Specialized Experience above.

Quality of Experience:

Possession of the required number of years of experience will not in itself be accepted as proof of qualification for a position. The applicant's overall experience must have been of such scope and level of responsibility as to conclusively demonstrate that he/she has the ability to perform the duties of the position for which he/she is being considered.

Selective Certification:

Specialized knowledge, skills and abilities may be required to perform the duties of some positions. In such positions, certification may be restricted to eligibles who possess the pertinent experience and/or training required to perform the duties of the position.

Agencies requesting selective certification must show the connection between the kind of training and/or experience on which they wish to base selective certification and the duties of the position to be filled.

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Tests:

Applicants must qualify on the appropriate examination for the class. For non-competitive actions, the examination may be waived.

Applicants must be physically able to perform, efficiently and effectively, the essential duties of the position which typically require the ability to read without strain printed material the size of typewritten characters, glasses permitted, and the ability to hear the conversational voice, with or without a hearing aid, or the ability to compensate satisfactorily. Handicaps in these or other areas will not automatically result in disqualification. Those applicants who demonstrate that they are capable of performing the essential functions of the position will not be disqualified under this section.

Any condition which would cause applicants to be a hazard to themselves or others is cause for disqualification.

Any disqualification under this section will be made only after a review of all pertinent information including the results of the medical examination, and requires the approval of the Director.

This is an amendment to the minimum qualification specifications for the classes PUBLIC HEALTH NUTRITIONIST II, III, IV, V, and VI approved on July 24, 1984.

DATE APPROVED: 5/23/85 _____
JAMES H. TAKUSHI
Director of Personnel Services